



ERC Grants:

Information Sheet and Registration Form for Applicants of the University of Zurich

The University of Zurich (UZH) strongly encourages its faculty and scientific personnel to submit grant proposals to the European Research Council (ERC). In order to effectively support UZH applicants and to ensure that all the necessary requirements are met, this information sheet and registration form have been set up.

When submitting an ERC proposal, a "Letter of Commitment of the Host Institution" (called "Host Support Letter") is required. This "Host Support Letter" will be signed by a Member of the Executive Board of UZH only after the Registration Form (pages 2 and 3 of this document) has been completed, signed, and sent to EU GrantsAccess no later than **1 month** prior to the respective ERC call deadline.

After reception of the Registration Form, **EU GrantsAccess** will have the "Host Support Letter" duly signed and send it electronically to the Principal Investigator (PI).

By issuing the Host Support Letter, UZH confirms to the ERC already at the time of proposal submission that it will support and employ the researcher for the full duration of the suggested ERC project in case it is funded. Depending on the employment status of the applicant, additional agreements within the institute or the faculty need to be installed so that the project can successfully be conducted at UZH. Especially the following needs to be ensured:

- Employment at UZH throughout the project lifetime and full salary coverage (please note that only project-related working time can be charged to the project, e.g. regular teaching time cannot be charged)
- Financial and scientific independence (use of budget, publish as senior author, selection of team members)
- Access to appropriate space and facilities for conducting the ERC project

The registration form shall ensure and document that the necessary agreements between the PI, the institute and the faculty have been installed.

The Registration Form has to be completed, signed by the PI, the Head of Institute and the Dean and sent electronically to grants@sl.ethz.ch.



ERC Registration Form

General Information on the Principal Investigator:

Name: _____

Current Function / Title: _____

Employment until (untenured/ temporary)/ year of retirement (tenured/ permanent): _____

Institute (where the project is planned to be conducted): _____

Faculty (where the project is planned to be conducted): _____

Type of ERC Grant and Time Commitment

I apply to the following ERC scheme and confirm the respective time commitment:

I apply for an **ERC Starting Grant** and confirm that I will devote at least **50% of my total working time** to the ERC-funded project and that I will spend at least 50% of my working time in an EU or associated country.

I apply for an **ERC Consolidator Grant** and confirm that I will devote at least **40% of my total working time** to the ERC-funded project and that I will spend at least 50% of my working time in an EU or associated country.

I apply for an **ERC Advanced Grant** and confirm that I will devote at least **30% of my total working time** to the ERC-funded project and that I will spend at least 50% of my working time in an EU or associated country.

Equipment and Lab/Office Space

I confirm that all costs with regard to equipment are covered by the grant and/or own funds (only depreciation can be covered by the ERC grant).

Yes No, but additional equipment costs are covered by (please specify): _____

There are no equipment costs

I confirm that I have enough lab/office space for the realization of this project.

Yes No, but it will be provided by Institute
Faculty
Division "Bedarfsmanagement Infrastruktur"



Employment

The following is confirmed (select one)

- a) I hold a **tenured Professorship** at UZH and will **not be retired** during the duration of the ERC project (no further specifications required)
- b) I hold a **tenured Professorship** at UZH, will be retired during the duration of the ERC project and there is an agreement in place with regards to employment, salary and infrastructure use to conduct the ERC project at UZH (please specify, see below)
- c) I hold an **untenured Professorship** at UZH that **does not end during the ERC project** (no further specifications required)
- d) I hold an **untenured Professorship** at UZH that **ends during the ERC project** and there is an agreement in place with regards to employment, salary coverage and infrastructure use to conduct the ERC project at UZH (please specify, see below)
- e) I hold a **permanent position** ("wissenschaftlicher Mitarbeiter", "Privatdozent", "Titularprofessor") and there is an agreement in place with regards to employment (e.g. "Förderprofessur"), salary coverage and infrastructure use to conduct the ERC project at UZH (please specify, see below)
- f) I hold a **temporary position** at UZH ("PostDoc/Oberassistent") at UZH and there is an agreement in place with regards to employment (e.g. "Förderprofessur"), salary coverage and infrastructure use to conduct the ERC project at UZH (please specify, see below)
- g) I am an **external scientist** and there is an agreement in place with regards to employment at UZH, salary coverage and infrastructure use to conduct the ERC project at UZH (please specify, see below).

For b, d, e, f, g please specify the agreement in place (planned position, salary coverage, infrastructure use):

Planned position (Promotion of young scientists to level of "Förderprofessor" is encouraged):

Salary coverage (specify the contributions (in%) to PI's salary):

Infrastructure use (specify how access to infrastructure needed is guaranteed):

The undersigned hereby confirm that the PI and the ERC project are hosted for the duration of the project and that all the above information regarding employment, equipment and lab/office space is agreed on:

Date, Name PI: _____ Signature: _____

Date, Name Head of Institute: _____ Signature: _____

Date, Name Dean: _____ Signature: _____